

August 28, 2023

Board of County Commissioners  
PO Box 37  
Ephrata, WA 98837

Re: Plant Removal & Replacement

Dear Commissioners,

Renew is currently under contract with Tatum Lawn Care for our routine lawn care and maintenance. It has come to our attention that many of our plants and a few of our trees are dead and in need of removal. Our County maintenance recently consulted with Tatum regarding this issue and received a bid for removal and replacement.

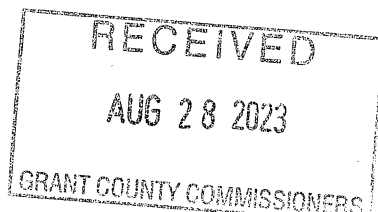
Removal of 4 dead Maple trees, as well as removal and replacement of 49 plants throughout the grounds, with material, labor, equipment, and tax comes to \$5,799.40. Funds for this project will come from 594.00.4800 (Repairs and Maintenance).

With the Board's permission we ask to move forward. If you have any questions, please contact me.

Sincerely,



Dell Anderson, M.Ed, LMHC  
Executive Director



**Print****COMMISSIONERS AGENDA MEETING REQUEST FORM - Submission #587****Date Submitted: 8/28/2023****COMMISSIONERS CONSENT AGENDA REQUEST FORM**

Must be submitted by 12:00 pm on Thursday

**OFFICE / DEPARTMENT:\***

RENEW

Please select your Office or Department from the dropdown list.

**REQUESTOR:\***

Sarah Nelson

Name of person making  
this request**DATE OF REQUEST:\***

8/28/2023

Date this request is  
submitted**PHONE #:\***

(509)765-9239

Phone number to reach requestor  
with any questions**INDIVIDUAL ATTENDING:\***

Dell Anderson

Name of individual that will be  
attending either the roundtable  
and/or consent agenda meeting to  
answer any questions**CONFIDENTIAL:\***

NO

Does this document contain  
confidential information**TYPE(S) OF DOCUMENTS BEING SUBMITTED\***☐ AGREEMENT / CONTRACT☐ AP VOUCHERS☐ APPOINTMENT /  
REAPPOINTMENT☐ ARPA RELATED☒ BIDS / RFPs / QUOTES  
AWARD☐ BID OPENING  
SCHEDULED☐ BOARDS / COMMITTEES☐ BUDGET☐ COMPUTER RELATED☐ COUNTY CODE☐ EMERGENCY PURCHASE☐ EMPLOYEE RELATIONS☐ FACILITIES RELATED☐ FINANCIAL☐ FUNDS☐ HEARING☐ INVOICES / PURCHASE  
ORDERS☐ GRANTS - FED / STATE /  
FED☐ LEASES☐ MOA / MOU☐ MINUTES☐ ORDINANCES☐ OUT OF STATE TRAVEL☐ PETTY CASH☐ POLICIES☐ PROCLAMATIONS☐ REQUEST FOR  
PURCHASE☐ RESOLUTION☐ TAX LEVIES☐ THANK YOU'S☐ TAX TITLE PROPERTY☐ WSLCB

supporting documentation

Check  
all  
boxes  
that  
apply  
and  
supply